

## 6.10 Recreation Worker

### JOB SUMMARY:

Under the direction of the Manager of Therapeutic Recreation or designate, plans, implements and evaluates various leisure/recreation programs designed to meet the social, emotional, cultural, spiritual, intellectual and physical needs of residents. All duties are performed in accordance with the Policies and Procedures of the organization.

### SPECIFIC DUTIES AND RESPONSIBILITIES:

1. Carries out specific internal recreation program responsibilities:
  - a. Sets up and organizes furnishings and equipment to facilitate program and project outcomes.
  - b. Safely facilitates programs according to protocols.
  - c. Evaluates programs post implementation to report and adapt for challenges (program, space, or resident issues).
2. Organizes and carries out external recreation programs according to protocols:
  - a. Communicates participant and outing details with staff appropriately.
  - b. Ensures comfort and safety conditions are met for all residents participating.
  - c. Facilitates process of the activity, coordinating people and practices.
  - d. Safely facilitates program outcomes.
3. Observes, communicates and documents significant resident behavioural and participation changes noted in and out of programs according to Lodge practices.
4. Attends to assigned resident caseload in a timely manner according to protocols:
  - a. Welcomes new residents (with Resident Representative).
  - b. Conducts detailed assessment, MDS updates, care plans, and related documentation.
  - c. Prepares for, documents, participates in inter-disciplinary care conferences with required follow up post conference.
  - d. Implements and follows through on resident care plans, revising/updating as required.
5. Documents departmental and program data/statistics in ProActivity Reports according to protocols.
6. Communicates effectively and in a timely manner with co-workers using appropriate tools.
7. Provides orientation, direction and supervision to volunteers and students during recreation programs and demonstrates related techniques as required. Reports on performance of same as required or as concerns arise to Manager of TR, Coordinator of Volunteers or designate.
8. Supports the facility Safety Program. Monitors safety in the living and working environment; responds to and reports hazards, near misses, incidents, accidents and unsafe or faulty equipment.

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9. Maintains inventory of equipment, tools and materials and reports malfunctioning equipment and supply needs to appropriate staff.
10. Performs daily shift requirements and other related duties as assigned.

**QUALIFICATIONS:****Education, Training and Experience:**

Completion of a recognized therapeutic recreation diploma/degree plus two years' recent, related experience or an equivalent combination of education, training and experience.

Aptitude with computers and knowledge of Microsoft Office Suite required. Knowledge of ProActivity Reports, Volunteer Impact (Volunteer Squared), and GoldCare an asset.

Class 4 Driver's License First Aid/CPR, Serving it Right and Food Safe are required.

**Skills and Abilities:**

1. Knowledge and skills for working with individuals living with dementia.
2. Ability to communicate effectively both verbally and in writing.
3. Ability to deal with others effectively.
4. Physical ability to carry out the duties of the position.
5. Physical ability to lift and carry up to 50 pounds. (with reference to furniture & equipment).
6. Ability to teach and lead groups.
7. Ability to organize work and manage time.
8. Ability to operate related equipment.

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